

Holy Family Catholic Primary School



A Contingency Plan for the Education of all Pupils at Holy Family Catholic Primary School

Policy to be reviewed annually

Policy agreed by Governing Body: 07.10.2020

Signed: *Chair of Governors*

Review Date: September 2021

Contingency Plan for the education of all pupils at Holy Family Catholic Primary School during Covid-19.

SCENARIO 1: In the event of an individual pupil going into self-isolation or bubble lockdown or whole school lockdown.

Step 1: Parent/carer phones school to notify of self-isolation/waiting a test.

Step 2: Office will ask if MS Teams is accessible from home, if not paper copies will be arranged to send home the next day.

Step 3: Teacher will be notified and will set work for the child at the end of the school day of the first notification, for the following school day.

Step 4: Paper copy (2 week package) to be delivered by office staff.

	MS Teams (Updated daily). Work adjusted to suit the needs of the children	Paper (A 2 week package). Work to meet the needs of the individual child.
Nursery	Activities to engage children for all areas of learning. Maintain communication with families.	Activities to engage children for all areas of learning.
Reception-Year 2	Ed-Shed maths, maths activities. Phonics - include RWI video, modelling links if possible. T4W English focus activities. Activity chosen to support termly theme. Daily reading.	Reading book. Maths worksheets based on SIL and White Rose plans. Phonics sheets. Handwriting sheets. Grammar (Y2) Wider curriculum themed activities.
Year 3 - Year 6	Ed-Shed maths, maths activities. Phonics - RWI if appropriate. Spelling shed daily login. TT Rockstars daily login. T4W English focus activities. Daily reading.	Reading book. Maths worksheets based on SIL and White Rose plans. Grammar sheets. Wider curriculum themed activities.
Expectations of checking work for self-isolation	Prior to the next school day, work will be marked and learning set for the next day on MS Teams.	Teacher to phone the child's home at the end of the school day (2 x wks), to check if learning has been suitable.
Expectations of checking work during a lockdown	During school's working hours. 9-12/1-3. With the exception of PPA afternoons, when teachers will be planning for the week ahead.	SLT/learning mentors to phone the child's home weekly, to check if learning has been suitable.

Expectations of the parent/carer

We expect parents/carers to support their child's education at home. MS Teams and paper activities can be accessed at any time of the day, suitable for the individual family. We expect any access difficulties to be shared with staff so alternative arrangements can be suggested.

SCENARIO 2: In the event of a class teacher in self-isolation (well and able to work from home)

Children will follow their usual timetable in school. The class teacher will continue to support remote learning by setting tasks for other children in isolation, homework activities and the weekly planning for the rest of the class. A qualified adult will supervise the class.

SCENARIO 3: In the event of a class teacher being unwell and unable to deliver remote learning during a full school opening.

A qualified adult will take classroom responsibilities including remote learning, with the support of the TA.

SCENARIO 4: In the event of a class teacher being unwell and unable to deliver remote learning during a bubble closure or whole school closure.

In the event of this happening, the school would hope to identify staff to support the children with their learning. In the case of parallel classes, this will initially involve the staff of the same year group. If two teachers are unwell in the same year group, then the SLT would hope to identify staff to support both classes. If this is not possible, it may result in the children having limited access to teaching during the day.

SCENARIO 5: In the event of a self-isolation/closure, the child will not engage in home learning tasks.

If this happens, we would urge parents/carers to contact school on 0151 709 3672 or email schoolclosure@holyfamily.liverpool.sch.uk. A member of staff will contact you to discuss barriers to learning. A Learning Mentor may become involved with the family to support the well-being of the child. This will be done via the telephone.

We understand that this can happen for several reasons. We will try to work with the family to encourage the child to re-engage. MS Teams activities can be completed by the child at any time of the day, at a suitable time for the family.

The mental well-being of both parent/carer and child is also of importance to the school. We know there may be difficulties and we just ask everyone to do their best in supporting the learning the school is providing.

As we work through this together, it is likely that we will face challenges. We will continue to reflect upon practice and so further modifications and enhancements are likely to be introduced. We recognise that parents/carers will have different expectations and opinions at different times. Decisions will continue to be made with the knowledge, timescales and resources school has at a given moment in time. We ask all parents/carers to work in line with our school spirit. Unreasonable expectations or unfair comparisons sadly take efforts away from what we always strive to do, which is to further improve our offer. This does not mean that the school is beyond criticism. We welcome ideas, suggestions and solutions so that together we work harmoniously for parents/carers, staff and our pupils during what remain as unprecedented times.